Why are you vacating your present place of residence?

### RESIDENTIAL RENTAL APPLICATION

RW 11-5 (Rev. 6/99)

#### PERSONAL INFORMATION NOTICE

Pursuant to the Federal Privacy Act (P.L. 93-579) and the Information Practices Act of 1977 (Civil Code Section 1798, et seq.), notice is hereby given for the request of personal information by this form. The requested personal information is voluntary. The principal purpose of the voluntary information is to facilitate the processing of this form. The failure to provide all or any part of the requested information may delay processing of this form. No disclosure of personal information will be made unless permissible under Article 6, Section 1798.24 of the IPA of 1977. Each individual has the right, upon request and proper identification, to inspect all personal information in any record maintained on the individual by an identifying particular. Direct any inquiries on information maintenance to your IPA Officer.

**THE LAW PROHIBITS DISCRIMINATION IN HOUSING —** DISCRIMINATION BASED ON RACE, COLOR, RELIGION, SEX, MARITAL STATUS, NATIONAL ORIGIN OR ANCESTRY IN THE SALE, RENTAL, OR LEASING OF HOUSING, ACCOMMODATIONS IS PROHIBITED

Prope	osed Occupant	is .	Birth	RINT Birthdate Prop			Occupants		Birthdate		
(1)	osca Occapani	5	(3)			poscu	Оссирина	,	Dirtiidate		
(2)			(4)								
(-)			PROF	POSED	OCCUPANT (1	)		<u> </u>			
Name:					•	l Secur	ity:				
Home Phone:					Drive	r's Lice	ense No.:				
Address	-Number and S	Street, City, Z	Zip	Owner or Manager Pho				From To			
Present:			•								
Previous:											
Next Previous:								_			
PRESE			ESENT E	ENT EMPLOYMENT			PRIOR EMPLOYMENT				
Employer:											
Business Address:											
Business Phone:											
Name/Title of Sup	ervisor:										
How Long?											
Current Salary:	Weekly \$	1	Monthly \$		Or Annual §	\$					
							CI .				
			Address:				Chk. Acct. No.:				
Bank:			Address:				Chk. Acct. No.:				
Name of Ad Bank:			autess.				Savgs Acct. No.				
Dunk.			FINA	NCIAL	OBLIGATION	C C	Suvg3 Nec	. 110.			
Daymonta to:					ODLIGATION			Amount			
Payments to:			Address:					Amount: Amount:			
Payments to:				Address: Address:					Amount:		
1 ayılıcılıs to.			Addres					Amount.			
Vehicle:	Make:		Model		Year:	L	icense No.		State		
Vehicle:	Make:		Model		Year:		icense No.		State		
Vehicle:	Make:		Model		Year:		License No.		State		

# **RESIDENTIAL RENTAL APPLICATION (Cont'd)** RW 11-5 (Rev. 6/99)

		Pl	ROI	POSED	OCCUP	PANT (1) – C	ontin	ued				
Father's				Mother's								
Name:						Name:						
In Case of Emerge	ency.			Addı	ress:							
Notify: Number / Str			Str	treet / City /, State /, ZIP Code				Phone		F	Relationship	
(1)												
Personal Reference: Number / St			Str	Address: Street / City /, State /, ZIP Code				Phone	Phone Occupa		Length of Acquaintance	
(1)												
(2)												
PROPOSED OCCUPANT (2)												
Name:						Soci	ial Secu	ırity:				
Home Phone:					Driver's License No.:							
Address-Nun	nber and	Street, City,	Zip		Owner or Manager			Phone		From	То	
Present:												
Previous:	Previous:											
Next Previous:												
PRES				SENT EMPLOYMENT				PRIOR EMPLOYMENT				
Employer:												
Business Address:												
Business Phone:												
Name/Title of Supervisor:												
How Long?												
Current Salary: Weekly \$ Mo		Mor	Onthly \$ Or Annual \$									
								Г				
			Ado	Address:				Chk. Acct. No.:				
Bank:							Savgs Acct. No					
			Ado						hk. Acct. No.:			
Bank:					Savgs Acct. No							
FINANCIAL OBLIGATIONS  Payments to: Address: Amount:												
Payments to:  Payments to:				Address:						Amount:		
Payments to:				Address:				Amount:				
rayments to:				Address:						Amount.		
Vehicle:	e: Make: Mo			Model Year:			License No.		State			
Vehicle:	Make:			Model		Year:		License No.			State	
Vehicle:				Iodel Year:			License No. State					
					Zienise 140				<u> </u>			
Will you have any v	vaterbeds	?										
Why are you vacation	ng your p	resent place	of r	esidenc	e?							

# **RESIDENTIAL RENTAL APPLICATION (Cont'd)** RW 11-5 (Rev. 6/99)

	PROPOSED OCCU	JPANT (2) — Cor	ntinued							
Father's		Mother's								
Name: Name:										
		II.								
In Case of Emergency,	Address:									
Notify:	Number / Street / City /, Stat	te /. ZIP Code	Phone	Relationship						
(1)	Trumber / Survey / Stay /, Star	, 211 0040	1 110110		Relationship					
(1)										
D	A.1		1	-	T41 C					
Personal Reference:	Address:	ta / ZID Codo	Phone	Occupation	Length of Acquaintance					
	Number / Street / City /, Stat	le /, ZIP Code	Occupation	Acquaintance						
(1)										
(2)										
of this application, agrees to RENTAL RATES YOU A NUMBER OF BEDROOM AREA IN WHICH YOU V	oplication to rent State of Californo sign a rental or lease agreement RE INTERESTED IN \$	t and to pay all su	ms due before _ to \$	occupancy.						
TYPE OF PROPERTY:  [ ] Single Family  [ ] Apartment	Residence [ ] Industrial [ ] Agricultural									
Signature	Date	Signature		Date						
	INFORMATION COL	LECTION AND	ACCESS							
when collecting information	Act of 1977 (Civil Code Section in from individuals.	1798 et seq.) requ	ires the follow	ving information	on to be provided					
AGENCY NAME:										
Name, Title, Address, and Telephone Number of Official Responsible for Information Maintenance										
Authority for the maintenance of information:										
Streets and Highways Code Section 104.6										
Caltrans Right of Way Manual, Section										
State Administrative Manual, Sections 8072.3, 8790.7 and 10510 and Government Code Section 12419.5										
	of information requested is mand									
	d information is not provided.	,	11		1					
The information provided i	in this form will be used by the Do	epartment of Tran	sportation to o	determine the	suitability of the					
applicant to rent.	•				•					
	nt of review files containing perso									
	est and proper identification, app			information c	ontained in any					
record maintained on them	record maintained on them during the regular business hours of the Department.									

#### NOTICE TO APPLICANTS DESIRING TO RENT DEPARTMENT OF TRANSPORTATION PROPERTIES

ONLY STATE EMPLOYEES ARE AUTHORIZED TO REPRESENT THE DEPARTMENT OF TRANSPORTATION. COMMISSIONS OR FEES ARE NOT CHARGED. REAL ESTATE BROKERS, SALESMEN, OR NON-STATE EMPLOYEES ARE NOT AUTHORIZED TO REPRESENT THE DEPARTMENT OF TRANSPORTATION IN THE RENTAL OF STATE-OWNED PROPERTIES.

Your attention is directed to the following conditions with which each tenant will be expected to comply:

- 1. All rents pertaining to State-owned properties are due and payable on the first day of the month and, in any event, must be received by the Department of Transportation Accounting Office no later than the tenth day of each month. Failure to comply with this requirement will make it mandatory that the tenant be requested to vacate.
- 2. Any property rented after the first day of the month will necessitate an advance rental payment prorated on a 30-day month. A deposit equivalent to one month's rent may be required.
  - NOTE: A deposit is a sum of money that is to be held by the Department of Transportation during the occupancy of the tenant and should not at any time be construed as advance rent. Said deposit is recoverable when tenant vacates the property provided that:
  - a) Tenant notifies the State of their intention to vacate the property. Said notice shall be in writing and contain tenant's forwarding address.
  - b) The property is left in a good and livable condition, wear and tear due to normal use and occupancy excepted.
  - c) There is no unpaid rent due the State for the use of the property.
  - The State will refund any monies owed to tenant according to California Civil Code Section 1950.05.
- 3. The initial payment at the time of renting the property shall include the deposit, if required, and any pro-rated rents due for the balance of the rental period.
- 4. If the property being rented is a single family residence, the tenant will be required to maintain the yard area, particularly the lawn, in a manner consistent with neighborhood standards or tenant will be asked to vacate said property.

### Section 7(a)(1) and (b) of the Federal Privacy Act of 1974 (Pub.L. 93.5.79) provides:

"It shall be unlawful for any Federal, State or Local Government Agency to deny to any individual any right, benefit, or privilege provided by law because of such individual's refusal to disclose his/her social security account number.

"Any Federal, State or Local Government Agency which requests an individual to disclose his/her social security account number shall inform that individual whether that disclosure is mandatory or voluntary, by what statutory or other authority such number is solicited, and what uses will be made of it."

The Department of Transportation's authority for requesting disclosure is Streets and Highways Code Section 104.6, which reads:

"The Department is authorized to lease any lands which are held for State Highway purposes and are not presently needed therefore on such terms and conditions as the Director may fix and to maintain and care for such property in order to secure rent therefrom."

The Social Security Number will be used to (1) trace delinquent tenants who have vacated without leaving a forwarding address, and (2) enable the State Controller to collect delinquent rent by the offset procedure required by State Administrative Manual Sections 8072.3, 8790.7 and 10510, as authorized by Government Code Section 12419.5.

The following guidelines for selecting a tenant will include but not be limited to the following:

- The intent and ability of applicant to pay rent.
- The willingness of applicant to maintain the property and improvements.
- The applicant's gross income should equal or exceed four times the rental rate.
- The obtaining of a successful credit report on applicant(s).
- The ability to verify the information contained in this rental application.